

**MUNICIPAL DISTRICT OF MACKENZIE NO. 23
REGULAR COUNCIL MEETING**

Tuesday, September 24, 2002

**Zama Community Hall
Zama, Alberta**

PRESENT:

Bill Neufeld	Reeve
Walter Sarapuk	Deputy Reeve
Betty Bateman	Councillor
Pat Kulscar	Councillor
Greg Newman	Councillor
Joe Peters	Councillor
Wayne Thiessen	Councillor
Willie Wieler	Councillor

ABSENT:

John W. Driedger	Councillor
Michael Nanooch	Councillor

ALSO PRESENT:

Harvey Prockiw	Chief Administrative Officer
Cora Klassen	Administrative Assistant
Paul Driedger	Director of Planning and Emergency Services
Bill Landiuk	Director of Corporate Services
Grant Smith	Agricultural Fieldman
Brenda Wiebe	Public Works Administrative Officer
George Commanda	Lead Hand Zama
Roxane Tarr	Labourer/ Administrative Assistant

Minutes of the regular Council meeting for the Municipal District of Mackenzie No. 23 held on Tuesday, September 24, 2002, in the Zama Community Hall, Zama, Alberta.

CALL TO ORDER: 1. a) Call to Order

Reeve Neufeld called the meeting to order at 7:00 p.m.

AGENDA: 2. a) **Adoption of Agenda**

MOTION 02-655 **MOVED** by Councillor Wieler

That the agenda be adopted as amended by adding:
14.l) Town of High Level Meeting
14.m) Team Building Workshop
15.a) Personnel

CARRIED

**ADOPTION OF
THE PREVIOUS
MINUTES:**

3. a) **Minutes of the September 3, 2002
Regular Council Meeting**

MOTION 02-656 **MOVED** by Councillor Wieler

That the minutes of the September 3, 2002 Regular Council meeting be adopted as presented.

CARRIED

3. c) **Minutes of the September 17, 2002
Special Council Meeting**

MOTION 02-657 **MOVED** by Councillor Wieler

That the minutes of the September 17, 2002 Special Council meeting be adopted as presented.

CARRIED

**BUSINESS ARISING
OUT OF THE
MINUTES:**

4. a)

There were no items under this heading.

DELEGATIONS: 5. a)

There were no items under this heading.

PUBLIC
HEARINGS:

6. a)

There were no items under this heading.

COUNCIL
COMMITTEE AND
CAO REPORTS:

7. a) **Council Committee Reports**

Councillors reported on Committees as follows:

Councillor Wieler reported no meetings.

Councillor Bateman reported on the MD of Mackenzie Library Board and Zama Recreation Board.

Councillor Peters reported on the Veterinary Services Incorporated meeting.

Councillor Thiessen reported no meetings.

Councillor Kulscar reported no meetings.

Councillor Newman reported no meetings.

Deputy Reeve Sarapuk reported on the High Level East Flood Control meeting, Safe Home supper and general meeting, and Tolko Industries supper.

Reeve Neufeld reported on the Tolko Industries supper and High Level Trade Show Opening Ceremonies.

MOTION 02-658 **MOVED** by Councillor Peters

That the Council Committee verbal reports be accepted as presented.

CARRIED

7. b) **CAO Report**

Harvey Prockiw presented a verbal report.

MOTION 02-659 **MOVED** by Councillor Kulscar

That the Chief Administrative Officer's verbal report be accepted as presented.

CARRIED

FINANCE: 8. a) **Capital Projects 2002 Progress Report & Year to Date Operating Income Statement**

Councillor Thiessen left the meeting at 7:29 p.m.

Councillor Thiessen entered the meeting at 7:31 p.m.

MOTION 02-660 MOVED by Deputy Reeve Sarapuk

That the Capital Projects 2002 Progress Report and Year to Date Operating Income Statement be accepted as information.

CARRIED

MOTION 02-661 MOVED by Councillor Peters

That the Agricultural Fieldman's report be added to the agenda.

CARRIED UNANIMOUSLY

AGRICULTURAL SERVICES: 9. a) **Manager's Report**

MOTION 02-662 MOVED by Councillor Thiessen

That the Agricultural Fieldman's written report be accepted as information.

CARRIED

UTILITY SERVICES: 10. a) **Managers Report**

MOTION 02-663 MOVED by Councillor Peters

That the Superintendent of Utilities' written report be accepted as information.

CARRIED

**TRANSPORTATION
SERVICES:**

**11. a) Policy PW019 – Road Construction
Eligibility and Prioritization**

MOTION 02-664 **MOVED** by Councillor Wieler

That the John Schapansky road construction be approved in the amount of \$50,000 with funding coming from road reserve account 04-32-713.

DEFEATED

MOTION 02-665 **MOVED** by Councillor Wieler

That the John Schapansky road construction be approved in the amount of \$50,000 with funding coming from John Schapansky.

CARRIED

Reeve Neufeld recessed the meeting at 8:01 p.m.

Reeve Neufeld reconvened the meeting at 8:09 p.m.

**11. b) Revisions to Policy PW019 – Road
Construction Eligibility and Prioritization**

MOTION 02-666 **MOVED** by Councillor Wieler

That Policy PW019 – Road Construction Eligibility and Prioritization be adopted as amended by:

Amending “Primary Residence” to “Residence” under Definitions and Section 2.2 a)

Amending the definition of Residence to “a residence in accordance with the Municipal Land Use Bylaw and subject to all approved permits”

Adding “significantly” after “accelerate” in Section 3.2 a)

Adding “and provides the estimated costs up front” in Section 3.2 b)

and as attached.

CARRIED

11. c) **2003 Road Requests**

Councillor Bateman left the meeting at 8:59 p.m.

MOTION 02-667 **MOVED** by Councillor Thiessen

That administration be authorized to perform further cost estimates for the road requests accessing SW 22-103-17-5, NW 23-106-11-5, SE 21-109-19-5, W 26-109-15-5, and SW 6-109-19-5.

CARRIED

Reeve Neufeld recessed the meeting at 9:01 p.m.

Reeve Neufeld reconvened the meeting at 9:11 p.m.

11. d) **Road Reconstruction Projects Prioritization**

MOTION 02-668 **MOVED** by Councillor Kulscar

That the road reconstruction projects be tabled to the annual road tour.

CARRIED

11. e) **2003-2005 Local Bridge Priorities**

MOTION 02-669 **MOVED** by Councillor Wieler

That the local bridge priorities be adopted as follows:

1. Bridge file 78185, WNW 5-109-17-5
2. Bridge file 78212, WNW 19-110-18-5
3. Bridge file 75877, INW 12-109-17-5
4. Bridge file 81336, WSW 35-105-14-5
5. Bridge file 76738, WNW 21-105-14-5

CARRIED

MOTION 02-670 **MOVED** by Councillor Thiessen

That a letter be sent to Alberta Transportation to expedite the replacement of Bridge File 13400.

CARRIED

11. f) **Grader Replacements**

MOTION 02-671 **MOVED** by Councillor Thiessen

That the MD purchase two Volvo 740B graders to replace units 2105 and 2106 and unit 2107 be replaced by the Zama grader and sold as a consignment, auction or private advertisement, whichever provides the greatest sale value.

CARRIED

11. g) **Renaming 100 Street in La Crete**

MOTION 02-672 **MOVED** by Councillor Thiessen

That the La Crete and Area Chamber of Commerce's request to rename 100 Street be accepted as information.

CARRIED

**PLANNING AND
EMERGENCY
SERVICES:**

12. a) **Bylaw 329/02 – Road Allowance Closure
Adjacent to West Boundary of
Section 30-106-15-W5M**

MOTION 02-673 **MOVED** by Councillor Kulscar
Bylaw 329/02
First Reading

That first reading be given to Bylaw 329/02 being a bylaw for the Closure of Road Allowance adjacent to the South Boundary of SE 14-105-16-W5M.

DEFEATED

12. b) **Directors Report**

MOTION 02-674 **MOVED** by Councillor Kulscar

That the Director of Planning and Emergency's written report be received as information.

CARRIED

12. c) **Rural Country Subdivisions
“How many is too many?”**

MOTION 02-675 **MOVED** by Councillor Kulscar

That the country residential subdivision development regulations be tabled to a future Council meeting.

CARRIED

12. d) **Development Permit Statistics Report and
Residential Building Activity Report
January – August 2002**

MOTION 02-676 **MOVED** by Councillor Bateman

That the development permit statistics and residential building activity reports be received as information.

CARRIED

Councillor Wieler left the meeting at 9:56 p.m.

**ENFORCEMENT
SERVICES:**

13. a) **Statistics Report for July & August, 2002**

MOTION 02-677 **MOVED** by Councillor Bateman

That the enforcement services statistics report be received as information.

CARRIED

Councillor Wieler entered the meeting at 9:57 p.m.

13. b) **Crime Statistics 2002 –
High Level Detachment**

MOTION 02-678 **MOVED** by Councillor Wieler

That the crime statistics for 2002 from the High Level RCMP Detachment be received as information.

CARRIED

**CORPORATE
SERVICES:**

14. a) Policy ADM024 – Transitory Records

MOTION 02-679 **MOVED** by Councillor Thiessen

That Policy ADM024 – Transitory Records be rescinded.

CARRIED

14. b) Policy ADM038 – Organizational Structure

MOTION 02-680 **MOVED** by Councillor Wieler

That Policy ADM038 – Organizational Structure be adopted as amended by adding “present the” in the last sentence of the first paragraph, and as attached.

CARRIED

14. c) Policy FIN022 – Budget Development

MOTION 02-681 **MOVED** by Deputy Reeve Sarapuk

That Policy FIN022 – Budget Development be adopted as amended by deleting the last two sentences in the first paragraph and deleting “Administration is recommending” from the first sentence under Step 4, and as attached.

CARRIED

14. d) Budget Guidelines for 2003

Councillor Thiessen left the meeting at 10:18 p.m.

Councillor Thiessen entered the meeting at 10:19 p.m.

MOTION 02-682 **MOVED** by Councillor Kulscar

That administration draft the 2003 budget by incorporating a 5% decrease in the residential and farmland tax rate.

Councillor Bateman requested a recorded vote.

In Favour

Reeve Neufeld
Deputy Reeve Sarapuk
Councillor Kulscar
Councillor Thiessen
Councillor Wieler

Opposed

Councillor Bateman
Councillor Newman
Councillor Peters

CARRIED

14. e) **Directors Report**

MOTION 02-683 **MOVED** by Deputy Reeve Sarapuk

That the Director of Corporate Services' written report be received as information.

CARRIED

14. f) **Meeting with Tolko Industries Ltd.**

MOTION 02-684 **MOVED** by Councillor Bateman

That Reeve Neufeld and Deputy Reeve Sarapuk be compensated for attending a meeting with the President of Tolko Industries Ltd. on Monday, September 23, 2002 according to the Honorariums and Expense Reimbursement Bylaw.

CARRIED

14. g) **Travel Alberta Fall Industry Conference**

MOTION 02-685 **MOVED** by Councillor Bateman

That the documentation on the Travel Alberta Fall Industry Conference be accepted as information.

CARRIED

14. h) **REDI – Regional Partnerships Exploration Application**

MOTION 02-686 **MOVED** by Councillor Newman

That the Municipal District of Mackenzie participate in and submit the Regional Partnerships Exploration Application for the Regional Economic Development Initiative,

Further that the Municipal District of Mackenzie be designated the managing partner for the purposes of administering, reporting, and accounting for the grant funds on behalf of the partners, and

Further that the Municipal District of Mackenzie agrees to enter into and abide by the terms of a conditional grant agreement signed by the managing partner on behalf of the other partner municipalities and approved participants regarding the use of the funds.

CARRIED

14. i) **Federal Electoral Boundaries Commission for Alberta**

MOTION 02-687 **MOVED** by Councillor Wieler

That the documentation on the Federal Electoral Boundaries Commission for Alberta be accepted as information.

CARRIED

14. j) **Hay-Zama Wildland Park**

MOTION 02-688 **MOVED** by Deputy Reeve Sarapuk

That the letter from the Hay-Zama Wildland Park Committee be received as information.

CARRIED

14. k) **Organizational Chart**

MOTION 02-689 **MOVED** by Councillor Kulscar

That the organizational chart without names be adopted as presented and attached.

CARRIED

14. l) **Town of High Level Meeting**

Council discussed scheduling a meeting with the Town of High Level Council.

14. m) **Team Building Workshop**

Councillor Newman left the meeting at 10:54 p.m.

MOTION 02-690 **MOVED** by Councillor Thiessen

That a team building workshop be tentatively scheduled for January 24, 2003.

CARRIED

Councillor Newman entered the meeting at 10:57 p.m.

MOTION 02-691 **MOVED** by Councillor Thiessen

That consideration be given to go in camera to discuss issues under the Freedom of Information and Protection of Privacy Act Section 18 (10:58 p.m.).

CARRIED

**IN CAMERA
SESSIONS:**

15. a) **Personnel**

MOTION 02-692 **MOVED** by Councillor Thiessen

That Council come out of camera (11:08 p.m.).

CARRIED

ADJOURNMENT: 16. a) Adjournment

MOTION 02-693 **MOVED** by Councillor Kulscar

That the meeting be adjourned (11:09 p.m.).

CARRIED

These minutes were adopted this 8th day of October, 2002.

"B. Neufeld" (Signed)
Bill Neufeld, Reeve

"H. Prockiw" (Signed)
Harvey Prockiw,
Chief Administrative
Officer